

**BOARD OF EDUCATION  
DEPARTMENT OF HUMAN RESOURCES  
18 SOUTH PERRY STREET  
POUGHKEEPSIE, NEW YORK 12601**

**RECRUITMENT BULLETIN 22-23-196  
FEBRUARY 2023**

**FOOD SERVICE COOK MANAGER  
PCSD FOOD SERVICE DEPT.**

**NOTICE OF POSITION**

**POSITION:**

The Superintendent of Schools, Dr. Eric Jay Rosser, is interested in receiving applications from qualified candidates for the position of:

**FOOD SERVICE COOK MANAGER  
POUGHKEEPSIE CITY SCHOOL DISTRICT FOOD SERVICE DEPARTMENT**

**APPLICATION**

Candidates must complete an application available to print through the Human Resources Tab at [www.poughkeepsieschools.org](http://www.poughkeepsieschools.org)

**QUALIFICATIONS:**

Meets Civil Service qualifications for position.

**DUTIES:**

The Poughkeepsie City School District (PCSD) is committed to providing students and parents with pathways to opportunity that will lead to achievement and success. Through student-centered effective and transformational leadership, school and community engagement, and an unrelenting pursuit to achieve greater school outcomes for children, the Poughkeepsie City Schools is focused on developing and growing greater access, equity, opportunity, and quality across PCSD.

The following is indicative of the level and types of activities performed by positions in this title. It is not meant to be all inclusive and does not preclude a supervisor from assigning activities not listed which could reasonably be expected to be performed by an employee in this title.

Assist in the preparation and service of food, help with ordering, supervise staff, ensure all meals are distributed to the proper programs in the correct amounts, other related work as required.

**APPOINTMENT:**

Appointment will be made by the Board of Education upon the recommendation of the Superintendent following assessment of training, experience, certifications, credentials and evaluation of service. Personal interviews shall be conducted where appropriate.

**SALARY:** In accordance with the CSEA contract

**FINAL DATE  
FOR FILING:** Open until filled

**PLEASE SEND ALL INTEREST TO:**

Ms. Shameka Watson  
[shwatson@poughkeepsieschools.org](mailto:shwatson@poughkeepsieschools.org)  
Director of Food Service  
PHS - 70 Forbus St.  
Poughkeepsie, NY 12601  
**cc:** [cpace@poughkeepsieschools.org](mailto:cpace@poughkeepsieschools.org)

The Poughkeepsie City School District is an Equal Opportunity Employer and does not discriminate on the basis of sex, race, religion, national origin, disability, age, or marital status; nor does it apply any other arbitrary measure which would tend to deprive persons of their constitutional rights.